Electronic copy to be submitted to the CSC FO must be in MS Excel format

## Republic of the Philippines **DEPARTMENT OF EDUCATION**

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

WI	ENNIE O. GAELA					
ADMINISTRATIVE OFFICER IV/HRMO II						
Date:	08-Jul-22					

		Position Title	Diamtilla Itama	Salary/			Qu	alification Standa	ırds		
٨	Ю.	(Parenthetical Title, if applicable)	Plantilla Item No.	Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
	1	MASTER TEACHER II	OSEC- DECSB- MTCHR2- 240998-1998	19	49835	Bachelor of Elementary Education (BEED) or Bachelors Degree plus 18 Professionals Units in Education; and 24 units for a Master's degree in Education or its equivalent	4 Hours of Relevant Training	1 YEAR AS MASTER TEACHER 1 OR 4 YEARS AS TEACHER III	RA 1080 /LET/ PBET	n/a	ATIMONAN DISTRICT

2	MASTER TEACHER I	OSEC- DECSB- MTCHR1- 242077-1998	18	45203	Bachelor of Elementary Education (BEED) or Bachelors Degree plus 18 Professionals Units in Education; and 18 units for a Master's degree in Education or its equivalent	NONE REQUIRED	3 YEARS RELEVANT EXPERIENCE	RA 1080 /LET/ PBET	n/a	ATIMONAN DISTRICT
3	TEACHER III	OSEC- DECSB- TCH3- 271549-2018	13	29798	Bachelor of Elementary Education (BEED) or Bachelors Degree plus 18 Professionals Units in Education	NONE REQUIRED	2 YEARS RELEVANT EXPERIENCE	RA 1080 /LET/ PBET	n/a	ATIMONAN DISTRICT
4	TEACHER II	OSEC- DECSB- TCH2- 240356-2002	12	27608	Bachelor of Elementary Education (BEED) or Bachelors Degree plus 18 Professionals Units in Education	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA 1080 /LET/ PBET	n/a	ATIMONAN DISTRICT

5	TEACHER I	OSEC- DECSB- TCH1- 278393-2018	11	25439	Bachelor of Elementary Education (BEED) or Bachelors Degree plus 18 Professionals Units in Education	NONE REQUIRED	NONE REQUIRED	RA 1080 /LET/ PBET	n/a	ATIMONAN DISTRICT
6	TEACHER II	OSEC- DECSB- TCH2- 270032-2009	12	27608	Bachelor of Elementary Education (BEED) or Bachelors Degree plus 18 Professionals Units in Education	NONE REQUIRED	1 YEAR RELEVANT EXPERIENCE	RA 1080 /LET/ PBET	n/a	SARIAYA WEST DISTRICT
7	TEACHER I	OSEC- DECSB- TCH1- 247514-1998	11	25439	Bachelor of Secondary Education (BSED) or Bachelors Degree plus 18 Professionals Units in Education with appropriate major	NONE REQUIRED	NONE REQUIRED	RA 1080 /LET/ PBET	n/a	RECTO MEMORIAL NHS, TIAONG QUEZON

8	TEACHER I	OSEC- DECSB- TCH1- 273138-2015	11	25439	Bachelor of Secondary Education (BSED) or Bachelors Degree plus 18 Professionals Units in Education with appropriate major	NONE REQUIRED	NONE REQUIRED	RA 1080 /LET/ PBET	n/a	ILAYANG YUNI JUNIOR AND SENIOR INTEGRATED NHS, MULANAY QUEZON
9	TEACHER III (SHS TVL)	OSEC- DECSB- TCH3- 271090-2016	13	29798	Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization	At least NC II + TMC I (Appropriate to the specialization)	1 Year of relevant teaching/ industry work experience	RA 1080 /LET/PBET Provisional: None Required	n/a	DIVISION OF QUEZON
10	TEACHER III (SHS ACAD)	OSEC- DECSB- TCH3- 271067-2016	13	29798	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 12 units towards a Master's degree in the relevant strand/subject	4 hours of training relevant to the subject area specialization	1 Year of relevant teaching/ industry work experience	RA 1080 /LET/PBET Provisional: None Required	n/a	DIVISION OF QUEZON

11	TEACHER II (SHS ACAD)	OSEC- DECSB- TCH2- 271555-2017	12	27608	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards a Master's degree in the relevant strand/subject	NONE REQUIRED	NONE REQUIRED	RA 1080 /LET/PBET Provisional: None Required	n/a	DIVISION OF QUEZON
12	MASTER TEACHER I	OSEC- DECSB- MTCHR1- 270011-2017	18	45203	Bachelor of Secondary Education (BSED) or Bachelors Degree plus 18 Professionals Units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	NONE REQUIRED	3 YEARS RELEVANT EXPERIENCE	RA 1080 /LET/ PBET	n/a	INFANTA NHS, INFANTA QUEZON

13	Administrative Assistant III	OSEC- DECSB- ADAS3- 270246-2017	9	20402	Completion of 2 years studies in College	4 hours relevant training	1 year relevant experience	CAREER SERVICE (SUBPROFES SIONAL)/FIRS T LEVEL ELIGIBILITY	n/a	BUENAVISTA DISTRICT
14	Administrative Assistant III	OSEC- DECSB- ADAS3- 270247-2017	9	20402	Completion of 2 years studies in College	4 hours relevant training	1 year relevant experience	CAREER SERVICE (SUBPROFES SIONAL)/FIRS T LEVEL ELIGIBILITY	n/a	SAN ANDRES DISTRICT
15	MASTER TEACHER I	OSEC- DECSB- MTCHR1- 242674-1998	18	45203	Bachelor of Secondary Education (BSED) or Bachelors Degree plus 18 Professionals Units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	NONE REQUIRED	3 YEARS RELEVANT EXPERIENCE	RA 1080 /LET/ PBET	n/a	MANUEL S. ENVERGA MEMORIAL SCHOOL OF ARTS AND TRADES, MAUBAN QUEZON

16	TEACHER I	OSEC- DECSB- TCH1- 279368-2018	11	25439	Bachelor of Secondary Education (BSED) or Bachelors Degree plus 18 Professionals Units in Education with appropriate major	NONE REQUIRED	NONE REQUIRED	RA 1080 /LET/ PBET	n/a	SAN ANTONIO NHS, SAN ANTONIO QUEZON
17	Administrative Aide III (Clerk I)	OSEC- DECSB- ADA3- 270341-2004	3	14125	Completion of 2 years studies in college	1/1( )1/11	NONE REQUIRED	CAREER SERVICE (SUBPROFES SIONAL)/FIRS T LEVEL ELIGIBILITY	n/a	MANUEL S. ENVERGA MEMORIAL SCHOOL OF ARTS AND TRADES, MAUBAN QUEZON

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 18, 2022. Furthermore, you can also visit our website at www.depedquezon.com.ph for further announcement.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

## **EEOP Statement:**

This office highly encourage all interested and qualified applicants regardless of age, gender, sexual orientation, social status, disability, civil status, religion, ethinicity, class and political affiliation.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

## **WENNIE O. GAELA**

Administrative Officer IV/HRMO II

Sitio Fori, Brgy. Talipan Pagbilao Quezon depedquezonhr00@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.